

To: All Councillors

When calling please ask for:

Fiona Cameron, Democratic Services Manager &
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Policy and Governance

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Calls may be recorded for training or monitoring

Date: 2 December 2020

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 1 December 2020. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 9 DECEMBER 2020**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **three members or substitute members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

AGENDA

6. **UPDATE TO GENERAL FUND MEDIUM TERM FINANCIAL PLAN
2021/22-2024/25**

The Executive RESOLVED to RECOMMEND that Council:

1. Approve the updated forecast and assumptions in the latest Medium Term Financial Plan and request that a full review of the Plan is brought to Council in February 2021 alongside the draft 2021/21 Budget report; and
2. Agree that capital receipts are applied to fund business transformation and efficiency projects as allowed under the statutory provisions.

Reason: The budget is a major decision for the Council and setting a balanced budget is a statutory requirement. As a result of the sudden and unexpected COVID-19 impact, the Council had to act quickly to take steps to address the significant projected net budget shortfall so that the Council can continue to function. A revised budget for 2020/21 was set in August and Council asked that the medium term financial projections are updated in December, ahead of the budget setting process in February 2021. The Medium Term Financial Plan projects future financial pressures and opportunities to enable the Council to take action to ensure sufficient funding is in place to deliver services.

This matter is recommended to Full Council for decision and is not subject to call-in.

7. **REVISED CORPORATE STRATEGY 2020 - 2025**

The Executive RESOLVED to RECOMMEND to Council that the Revised Corporate Strategy, as amended, is adopted.

Reason: to adopt a revised Corporate Strategy taking into account the new challenges facing the Council over the next few years.

This matter is recommended to Full Council for decision and is not subject to call-in.

8. **CARBON NEUTRALITY ACTION PLAN 2020-2030**

The Executive RESOLVED to:

- a. Approve final Strategic Carbon Neutrality Action Plan 2020-2030 attached in Annexe 1, including the high-level targets within it, and acknowledges that it will be an evolving document.

- b. Approve the final Climate Change and Sustainability Strategy in Annexe 2.
- c. Endorse the governance structure proposed, including the membership of the Climate Emergency Board.
- d. Note the responses within the consultation summary which is attached in Annexe 3.

Reason: To adopt the final Strategic Carbon Neutrality Action Plan 2020-2030 and the Climate Change and Sustainability Strategy.

[ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE]

9. BOUNDARY COMMISSION ELECTORAL REVIEW 2020-2022

The Executive RESOLVED to:

- i. Approve the setting up of an Informal Working Group of councillors, comprising two representatives from the three larger political Groups and one each from the two smaller political Groups, nominated by Group Leaders, together with one Independent Councillor.
- ii. Ask the Informal Working Group to bring forward recommendations (on the LGBCE 'Size Submission' document relating to the size of the Council from 2023) for consideration at the Executive's February 2021 meeting at the latest so that the Executive can, in turn, make recommendations for the Full Council to debate at its February 2021 meeting.

Reason: to facilitate a cross-party approach to the Boundary Review submission and to ensure the deadline of the end of February 2021 is met.

[CUSTOMER SERVICES AND VALUE FOR MONEY OVERVIEW & SCRUTINY COMMITTEE]

11. PROPERTY MATTER

The Executive RESOLVED to approve the recommendation set out in the Exempt report.

This matter is recommended to Full Council for decision and is not subject to call-in.

**For further information or assistance, please telephone Fiona Cameron,
Democratic Services Manager on 01483 523226**